

Meeting Package

• Half-Day Meeting

Time : 08:00 - 12:00 / 13:00 - 16:30

Price : NT\$1,300 + 10%/person

Packed Lunch and 1 Coffee Break

• Full-Day Meeting

Time : 09:00 - 17:00

Price : NT\$1,600 + 10%/person

Packed Lunch and 2 Coffee Breaks

Package Content :

- Bucket of water and mint
- Paper and pens
- Electronic sign board, screen, projector x1
- Wireless microphone x2



Time Slots and Space Rental Fee

Venue Options	4HRS	8HRS	Night	Overtime Fee Per Hour <small>Buffer time for late arrival is a half hour</small>
	08:00 - 12:00 13:00 - 17:00	09:00 - 17:00	18:00 - 22:00	
Meeting Room A	NT\$13,000	NT\$23,000	NT\$15,000	NT\$3,000
Meeting Room B	NT\$13,000	NT\$23,000	NT\$15,000	NT\$3,000
Meeting Room A+B	NT\$25,000	NT\$43,000	NT\$30,000	NT\$5,000

Venue Description

Venue Options	Minimum Number of People Required	Meeting Style and Capacity	
		Classroom	Theater
Meeting Room A	20	30	60
Meeting Room B	20	30	60
Meeting Room A+B	40	75	115

Equipment Rental and Other Services

Items	Fee	Items	Fee
Projector	NT\$3,500	Paper and pen	NT\$30/set
Screen/80-inch	NT\$1,500	Table cards	NT\$50
Wireless Microphones	NT\$500	Photocopy	Black and White NT\$5/page Color NT\$10/page
Flip Chart(1)	NT\$500		
Laser Pen	NT\$300	Fax	Domestic NT\$50/page Overseas NT\$90/page

Remarks :

1. The head count applicable to the above packages are subject to the minimum guaranteed head count per meeting room.
2. The space between tables will be adjusted based on the actual number of attendees (based on the table arrangement of the classroom type).
3. The use of meeting room before the designated start time is subject to an additional charge of NT\$3,000 per hour.
4. The use of meeting room 31 minutes after the designated finish time is subject to overtime charges as detailed in the chart.
5. Please note that the package content is subject to adjustment without prior notice.

